



## **JOB DESCRIPTION – OPERATIONS MANAGER**

### **ABOUT F3 NETWORKS**

F3 Networks is a leading provider of dark fiber infrastructure solutions, empowering businesses with reliable and high-speed connectivity. Founded on the principles of innovation and reliability, F3 Networks has emerged as a key player in the telecommunications industry, catering to the evolving needs of enterprises, carriers, and service providers.

F3 Networks specializes in providing dark fiber solutions tailored to the unique requirements of our clients. Our comprehensive suite of services includes:

- **Dark Fiber Leasing:** Offering customizable and scalable dark fiber leasing options, enabling clients to build their own private networks and maintain full control over their infrastructure.
- **Network Design and Consulting:** Collaborating with clients to design and implement robust network solutions that optimize performance, scalability, and cost-efficiency.
- **Maintenance and Support:** Providing proactive maintenance and round-the-clock support to ensure uninterrupted connectivity and minimal downtime.

### **JOB SUMMARY**

Under the direction of the Director, Engineering & Planning, the Operations Manager, Construction is responsible for the safety, quality, and scheduling and profit loss management of projects at hand.

In addition, the incumbent should use his/her their ability to influence and persuade multiple stakeholders to reach consensus on a wide range of project matters.

### **SPECIFIC RESPONSIBILITIES AND RESULTING OUTCOMES**

1. Oversees and manages multiple project teams to ensure the successful delivery of complex projects to completion. This includes directing the day-to-day activities of project teams to attain project milestones and goals
2. Manage, and is accountable for, costs and profitability of projects through the development of financial and operational objectives
3. Assists in or develops the operating budget by reviewing work requirements, schedules and costs reports to ensure the business unit meets or exceeds defined targets, schedules and budgets
4. Establishes project plan for projects at hand, in conjunction with project management and design teams, by defining scope of work and deliverables
5. Ensure operational readiness in terms of team member resourcing, skills and processes that will ensure our ability to successfully meet the expectations of F3 Networks customers and business growth strategies
6. Provides expertise in planning and scheduling across a number of key projects by collaboratively working with project management and design teams to identify sequence of key activities

7. Ensure all projects are well executed in accordance with corporate goals and contractual requirements
8. Maintains strong relationships with prime contractors, subcontractors, suppliers and clients to ensure client needs are met and ensure future business opportunities
9. Support and develop outside plant standards by communicating current build standards as well as innovate and implement new technologies as required, including reviews of designs in advance of municipal submission
10. Enhancing Organization reputation by accepting ownership for accomplishing requests and exploring opportunities for improved quality and safety
11. Adhere to and promote the environmental, health & safety policies of F3 Networks Canada Inc.
12. Help build and maintain positive relations within the team as well as all municipal, provincial and First Nations communities. This includes resolution of escalations that require support beyond the initial communication with residents
13. Protect organizations' values by keeping information confidential
14. Enhance organizational reputation by accepting ownership for accomplishing requests and exploring opportunities to add value to job accomplishment
15. Employee may be asked to perform other ancillary or related duties as required, to meet the ongoing needs of the organization.

## **QUALIFICATIONS**

### **Knowledge and Experience**

- A degree/diploma/certificate in a relevant discipline is required
- 5+ years related operational, **design or** standards management experience in a similar direct managerial/supervisory role with demonstrated ability to successfully lead a high-performing team and build solid long-term relationships with external clients and consultants
- Ability to understand and achieve fiscal targets and scope of work with proven success in forecasting and managing budgets and minimizing risk implications in client and sub contracts
- Ability to act as a mentor and skilled arbitrator with multiple stakeholders (including executive level management) in extremely complex or critical situations and ensure business outcomes are achieved
- Expert knowledge of MS Office applications including Word, Excel, Outlook, and PowerPoint
- Ability to travel to various site-based projects if required

### **Skills and Abilities**

- Leadership – direct others and develops the ability of others to perform and contribute to the organization by providing ongoing feedback and by providing opportunities to learn through formal and informal methods
- Flexible – open to change/new information and rapidly adapts to new information, changing conditions, or unexpected obstacles
- Detail oriented – excellent attention to detail with the ability to follow through on assigned tasks
- Independent - ability to work well under limited supervision
- Analytical Thinking/Problem Solving - capable of complex reasoning analysis



- Results focused – driven to achieve
- Interpersonal skills – able to collaborate on projects, maintain effective relationships, and communicate clearly at all levels of the business
- Adaptability - capable of working in a fast-paced environment, adapt to various situations, and prioritize multiple work assignments simultaneously

**WORKING CONDITIONS**

**Physical, Sensory and Mental Requirements**

- Normal office & field environment
- Travel will be required across Canada (up to 50%)

**Work Hours**

- General hours of Monday through Friday 8:00am to 4:30pm. But ability to provide support during and outside regular business hours is required

Minimum Education	Preferred Degree or Type
University Degree or Post-Secondary is preferred	Technical Degree or Certificate is an asset
Required Certifications & Licenses	
N/A	

***Disclaimer: This job description does not constitute a “contract” between the employee and the employer. The job description duties may change at the discretion of the employer and/or the employer may request the employee to perform duties that are not listed on the job description.***